

Hurricane Risk Mitigation Checklist



ROOF

- Repair loose/damaged shingles
- Remove debris

GUTTERS

- Remove debris
- Check system is properly draining

WINDOWS

- Inspect sealing
- Install hurricane shutters or impact-resistant windows
- Reinforce windows with storm panels or plywood before oncoming storm

DOORS

- Inspect sealing
- Install impact-resistant doors

GARAGE DOORS

- Strengthen doors with a bracing system
- Ensure garage doors are in working order

TREES

- Trim trees
- Remove any loose branches

LOOSE OUTDOOR ITEMS

- Secure or relocate outdoor furniture, equipment, decorations or any other loose items
- Secure outdoor structures such as sheds and gazebos

POOLS AND PATIO

- Lower pool water levels
- Relocate patio furniture indoors

VEHICLES

- Relocate vehicles to secure location away from trees, powerlines, and flooding before an impending storm

INDOOR EQUIPMENT/DOCUMENTS

- Move expensive equipment (computers, printers, etc.) to a second level in case of flooding
- Ensure important documents are in waterproof/fireproof safe and located up high away from potential flooding

GENERATORS

- Test generators
- Ensure you have fuel
- Ensure generator safety:
 - > Do not run generator indoors or next to windows or doors
 - > Ensure CO₂ monitors are installed in the property

DOCUMENT PROPERTY AND POSSESSIONS

- Take photos/videos of property and belongings before hurricane season
- Store documentation in safe location

EMERGENCY KITS

- Discard expired items
- Ensure emergency kit is fully stocked
- Charge portable chargers
- Charge/replace batteries in flashlights

EMERGENCY PLAN

- Review and update emergency plans
- Ensure all colleagues/family know the emergency plan
- Include pets in emergency planning